



[Braybank Estates Limited New Year Newsletter 2018](#)

[AGM](#)

All shareholders have previously been advised that the AGM to report on 2016 could not be held as scheduled because of an accounting problem with Encore. This has now been resolved and the accounts have been signed off. The Board does however expect the 2017 accounts to be delivered much earlier.

There has also been a lot of activity in moving to Cleaver Property Management Limited which has taken a fair amount of Board time. The decision has therefore been made to hold a combined AGM in early May to bring everyone up to date. This will save time and money for all concerned.

[Recycling](#)

We have been admonished by the refuse collection staff as our bins are becoming mixed rather than clearly 'household' or 'recycling'. Please separate the items that can be recycled as listed on the bins and overpage. The clear sacks provided by RBWM are actually recyclable plastic and can be placed in the bins with their contents, this is particularly useful to house dwellers as their regular use will stop waste being blown around the grounds. Also if you do have cardboard boxes to recycle please do collapse them before putting in the bins.

[Noise](#)

We have had a number of complaints of noise from residents below certain apartments. As all floors should have a soft covering such as carpet it should be easy to control noise but to all who reside on the first and second floors please be aware of those below.

[Contacting Managing Agents](#)

In the event that you need to contact Cleaver Property Management the telephone numbers to use are:

08444 993 911	For all general matters
01184 671 572	If the personal attention of Tania Armstrong is needed
01184 671 577	For financial matters contact Imogene Wood
01158 965 158	Outside Office Hours in an emergency

What can you put in your recycling bin at home?

Yes please

You can recycle almost all of your everyday food and drink packaging.

- Glass
- Metal
- Paper
- Card
- Plastics



However there are a few exceptions so please place these items in your **general rubbish bin**.

X No thanks

These items must be put in your general rubbish bin as they cannot be recycled



Crisp packets & sweet wrappers * or any item of foil coated with plastic
Shiny foil gift wrap & greeting cards with glitter



Glass cookware e.g pyrex

Drinking glasses e.g wine glasses & tumblers



Polystyrene e.g pizza bases, packaging inserts
Dirty & stained paper & card



Foil coated lids * on yoghurt pots
Foil lined food pouches * e.g. baby food, coffee pouches



Plastic bags e.g. carrier bags, plastic food bags, bubble wrap
Plastic film e.g. cling film, plastic film on meat & fish trays

* The scrunch test

To make sure your item can be recycled, try to scrunch it - if it springs back it is foil coated with plastic and we can't recycle it.



Your recycling should be put in the bin loose, so just empty out any plastic bags and reuse them, or pop them in your general rubbish bin or check to see if your local supermarket recycles them.



Empty and rinse – items don't need to be spotlessly clean, a quick rinse will do. Left over liquid and residue can contaminate other items which may mean they are not recycled.

Your recycling bin is mainly for packaging so please no clothes, textiles, plastic toys or wood.